WHOM TO CONTACT

Accountability for Student Learning (Grades and Assessments)
Step 1: Classroom Teacher-If not resolved...
Step 2: Assistant Principal-If not resolved...
Step 3: Principal-If not resolved...
Step 4: Assistant Superintendent of Curriculum and Instruction

Athletic/Sports Information
Step 1: Coach-If not resolved...
Step 2: Athletic Director-if not resolved...
Step 3: Superintendent of Schools

Breakfast/Lunch Programs
Step 1: Assistant Principal-If not resolved...
Step 2: Principal-If not resolved...
Step 3: Food Service Director-If not resolved...
Step 4: Assistant Superintendent for Operations and Management

Building Use Request (Scheduling Events in School Facilities)
Step 1: Principal (request Use of Facilities Form, complete and return)
  Athletic Director-if request is for a gym or field
  Director of Fine Arts-if RFA auditorium
  If not resolved...
Step 2: Superintendent of Buildings and Grounds-If not resolved...
Step 3: Assistant Superintendent for Operations and Management
Counseling and Career Services

Step 1: Counselor-If not resolved...
Step 2: Assistant Principal-If not resolved...
Step 3: Principal-If not resolved...
Step 4: Director of Counseling Services

Curriculum Information (Class/Course)

Step 1: Classroom Teacher and/or Counselor-If not resolved...
Step 2: Assistant Principal-If not resolved...
Step 3: Principal-If not resolved...
Step 4: Assistant Superintendent of Curriculum and Instruction

Graduation Requirements

Step 1: Counselor-If not resolved...
Step 2: Assistant Principal-If not resolved...
Step 3: Principal-If not resolved...
Step 4: Assistant Superintendent of Curriculum and Instruction

Information Technology

Step 1: Building PC Specialist-If not resolved...
Step 2: Principal-If not resolved...
Step 3: Director of Technology-If not resolved...
Step 4: Assistant Superintendent of Curriculum and Instruction

Intervention Counseling

Step 1: Counselor-If not resolved...
Step 2: Assistant Principal-If not resolved...
Step 3: Principal-If not resolved...
Step 4: Director of Counseling Services
Medical Information

Step 1: Contact the nurse in child’s building-If not resolved...
Step 2: Assistant Principal-If not resolved...
Step 3: Principal-If not resolved...
Step 4: Assistant Superintendent for Curriculum and Instruction

Music/Art

Step 1: Assistant Principal-If not resolved...
Step 2: Principal-If not resolved...
Step 3: Director of Fine Arts and Engineering Technology-If not resolved...
Step 4: Assistant Superintendent for Curriculum and Instruction

School Information (Learning, Code of Conduct, Expectations, Grading, Report Cards, Classroom Behavior, etc.)

Step 1: Classroom Teacher and/or Counselor-If not resolved...
Step 2: Assistant Principal-If not resolved...
Step 3: Principal-If not resolved...
Step 4: Assistant Superintendent for Curriculum and Instruction

Special Education Information/Special Needs

Step 1: Special Education Teacher-If not resolved...
Step 2: Principal-If not resolved...
Step 3: Director of Support Services-If not resolved...
Step 4: Assistant Superintendent of Curriculum and Instruction

Transportation Information (Pickup, Route Problems, Bus Behavior, etc.)

Step 1: Assistant Principal-If not resolved...
Step 2: Principal-If not resolved...
Step 3: Director of Transportation-If not resolved...
Step 4: Assistant Superintendent for Operations and Management